

## Setting up a web page

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*For RTCI DSL and Wild Blue Customers*

### **How do I use my personal web space?**

You may log into <http://myaccount.rtc.net> with your full email address and password and from here upload files for friends and family to view by browsing to the URL of your personal web space.

Send someone an email and give them the link of your personal web space, this is <http://web.rtc.net/~userid> (userid is the portion of your email address before the @).

From the MyAccount Home page click 'Manage Website', click 'public\_html' (all files to be viewed from your /~userid site must be loaded in the public\_html folder), click 'upload a file'. Click the Browse button to browse to where the file and/or pictures are stored on your computer, click 'upload file'. A box will appear when the upload is successful, click OK. You may now browse to <http://web.rtc.net/~userid> to view the individual files you have loaded there.

If you would like to create something more advanced on your web space, say an actual web page, you may do so by using an FTP client. Instructions for accessing this space with an FTP client are below. For instructions or assistance in using an FTP client you will need to contact the software vendor.

### **How do I create and upload a web page?**

Each user has a personal subdirectory labeled public\_html on the RTCI server. To add your personal webpage information to the server, use the following instructions.

For system security, FTP is the only method available to upload your web page.

1. Using an FTP program (Dreamweaver, Cyberduck,...) connect to <ftp.rtc.net>.
2. Enter the username and password assigned to you.

3. Change directories to public\_html. Any files you upload will need to be placed here or in a subdirectory of public\_html.
4. Upload your web page files.
5. You should then be able to view your web page through your browser at the URL address [http://web.rtc.net/~your\\_user\\_name\\_here](http://web.rtc.net/~your_user_name_here).

Note: Your home page should be named index.html. This is the default file the server shows the browser when someone navigates to your site.